



DEPARTMENT OF ECONOMIC DEVELOPMENT

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

RECORD OF EMPLOYEE INTERVIEW

Project Number:		Project Name:	
Contractor/Subcontractor (Employer):			
1. Name of employee:			
2. Home address and zip code:			
3. Last date worked on project before today:		Number of hours worked on project on that date:	
4. Hourly pay rate			
Job classification:			
Apprentice?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
5. Duties:			
6. Tools or equipment used:			
7. Paid at least time and one-half for all hours worked in excess of 40 in a work week, or as required by the Missouri Prevailing Wage Law? (<i>If overtime premium pay is not required, enter "Inapplicable".</i>)		<input type="checkbox"/> Yes	<input type="checkbox"/> No
8. Ever threatened, intimidated, or coerced into giving up any part of pay?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
9. Duties observed by interviewer:			
Conform to classification?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
10. Remarks:			
11. Signature of Interviewer:		Date of interview:	
PAYROLL EXAMINATION			
12. Remarks:			
13. Signature of payroll examiner:		Date:	